

# NON-PROFIT RATE (Marketing Mail)

200 minimum pieces

## Machinable Letters (3.5 oz or less):

Mixed AADC .....	0.234
AADC .....	0.208

## Automated Letters (3.5 oz or less):

Mixed AADC .....	0.228
AADC .....	0.208
5-digit Scheme.....	0.173

## Flats (4 oz or less):

Mixed ADC .....	0.798
ADC .....	0.707
3-digit .....	0.643
5-digit .....	0.496

## Automated Flats (4 oz or less):

Mixed ADC .....	0.767
ADC .....	0.684
3-digit .....	0.577
5-digit .....	0.400

## Flats Over 4 oz/Piece–Automated\*:

Mixed ADC .....	0.767 per pc + .707/lb
ADC .....	0.684 per pc + .707/lb
3-digit .....	0.577 per pc + .707/lb
5-digit .....	0.400 per pc + .707/lb

\*If over 1 lb. mail must be zoned and mailed Bound Printed Matter.

## Fees

Initial permit fee = \$320

Annual permit fee = \$320

Fees are payable once each 12-month period (payable from month and day of last payment, not a calendar year). Initial permit fee is a one-time charge.



design • print • mail • web-based fulfillment

8940 West 192nd Street, Unit G · Mokena, IL 60448  
Phone: 708.237.1717 · Fax: 708.995.7318  
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Effective January 21, 2024



# POSTAL RATE GUIDE

For additional information, contact your United Fulfillment representative.



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## FIRST CLASS

### Letters—Single Piece With Stamps:

Weight not exceeding oz	Rate
1	\$0.68
2	0.92
3	1.16
3.5*	1.40

\*Over 3.5 oz., flat rates apply

### Flats—Single Piece:

Weight not exceeding oz	Rate
1	\$1.39
2	1.63
3	1.87
4	2.11
5	2.35
6	2.59
7	2.83
8	3.07
9	3.31
10	3.55
11	3.75
12	4.03
13	4.27

Over 13 oz. is Priority Mail

### Letters

#### 500 minimum pieces

Weight not exceeding oz	1	2	3
Non-Auto Presort	.586	.586	.586
<b>Automation</b>			
Mixed AADC	.571	.571	.571
AADC	.547	.547	.547
5-digit	.507	.507	.507

### Letters:

Minimum size = 5"L x 3.5"H x .007" thick

Maximum size = 11.5"L x 6.125"H x .25" thick

### Flats

#### 500 minimum pieces

Weight not exceeding oz	1	2	3
Non-Auto Presort	1.300	1.540	1.780
<b>Automation</b>			
Mixed ADC	1.244	1.484	1.724
ADC	1.108	1.348	1.588
3-digit	1.047	1.287	1.527
5-digit	.841	1.081	1.321

## FIRST CLASS

### Postcards

Single-piece	0.530
<b>Automation</b>	
Mixed AADC	0.390
AADC	0.378
5-digit	0.357

### Size of single or folded double postcard:

Minimum size = 5"L x 3.5"H x .007" thick\*

Maximum size = 9"L x 6"H x .016" thick\*

\*Larger than 6"L x 4.25"H must be .009" thick.

### Mail Size Limits

A piece of mail is a flat if it exceeds any of the following size limits:

- Length of 11.5"
- Height of 6.125"
- Thickness of .25"
- Aspect ratio (length divided by height) does not fall between 1.3 and 2.5, inclusive.

### Letter Size Tabbing Requirements

For double postcards and folded self-mailers without a saddle-stitch.

#### Wafer Seal or Fugitive Glue



Tabs—2 at top,  
each 1" from edge  
Fold—bottom only

#### For Saddle-Stitched Booklets



Tabs—2 at right edge, each 1" from top/bottom  
1 at left edge, 1" from top  
Spine—bottom, saddle-stitched

\*Letter-sized booklets can not exceed 10.5"L x 6"H.

## STANDARD MAIL (Marketing Mail)

### 200 minimum pieces

#### Machinable Letters (3.5 oz or less):

Mixed AADC	0.391
AADC	0.365

#### Automated Letters (3.5 oz or less):

Mixed AADC	0.385
AADC	0.365
5-digit Scheme	0.330

#### Flats (4 oz or less):

Mixed ADC	1.037
ADC	0.946
3-digit	0.882
5-digit	0.735

#### Automated Flats (4 oz or less):

Mixed ADC	1.006
ADC	0.923
3-digit	0.816
5-digit	0.639

#### Flats Over 4 oz/Piece—Automated\*:

Mixed ADC	1.006 per pc + 0.901/lb
ADC	0.923 per pc + 0.901/lb
3-digit	0.816 per pc + 0.901/lb
5-digit	0.639 per pc + 0.901/lb

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