

NON-PROFIT RATE (Marketing Mail)

200 minimum pieces

Machinable Letters (3.5 oz or less):

Mixed AADC	0.232
AADC	0.208

Automated Letters (3.5 oz or less):

Mixed AADC	0.226
AADC	0.206
5-digit Scheme	0.171

Flats (4 oz or less):

Mixed ADC	0.782
ADC	0.691
3-digit	0.627
5-digit	0.480

Automated Flats (4 oz or less):

Mixed ADC	0.751
ADC	0.668
3-digit	0.561
5-digit	0.384

Flats Over 4 oz/Piece–Automated*:

Mixed ADC	0.751 per pc + .706/lb
ADC	0.668 per pc + .706/lb
3-digit	0.561 per pc + .706/lb
5-digit	0.384 per pc + .706/lb

*If over 1 lb. mail must be zoned and mailed Bound Printed Matter.

Fees

Initial permit fee = \$310

Annual permit fee = \$310

Fees are payable once each 12-month period (payable from month and day of last payment, not a calendar year). Initial permit fee is a one-time charge.



design • print • mail • web-based fulfillment

8940 West 192nd Street, Unit G · Mokena, IL 60448
Phone: 708.237.1717 · Fax: 708.995.7318
www.united-fulfillment.com

Effective July 9, 2023



POSTAL RATE GUIDE

For additional information, contact your United Fulfillment representative.



design • print • mail • web-based fulfillment

8940 West 192nd Street, Unit G · Mokena, IL 60448
Phone: 708.237.1717 · Fax: 708.995.7318
www.united-fulfillment.com

FIRST CLASS

Letters—Single Piece With Stamps:

Weight not exceeding oz	Rate
1	\$0.66
2	0.90
3	1.14
3.5*	1.38

*Over 3.5 oz., flat rates apply

Flats—Single Piece:

Weight not exceeding oz	Rate
1	\$1.35
2	1.59
3	1.83
4	2.07
5	2.31
6	2.55
7	2.79
8	3.03
9	3.27
10	3.51
11	3.75
12	3.99
13	4.23

Over 13 oz. is Priority Mail

Letters

500 minimum pieces

Weight not exceeding oz	1	2	3
Non-Auto Presort	.576	.576	.576
Automation			
Mixed AADC	.561	.561	.561
AADC	.537	.537	.537
5-digit	.498	.498	.498

Letters:

Minimum size = 5"L x 3.5"H x .007" thick

Maximum size = 11.5"L x 6.125"H x .25" thick

Flats

500 minimum pieces

Weight not exceeding oz	1	2	3
Non-Auto Presort	1.270	1.510	1.750
Automation			
Mixed ADC	1.234	1.474	1.714
ADC	1.098	1.338	1.578
3-digit	1.037	1.277	1.517
5-digit	.831	1.071	1.311

FIRST CLASS

Postcards

Single-piece	0.51
Automation	
Mixed AADC	0.388
AADC	0.376
5-digit	0.355

Size of single or folded double postcard:

Minimum size = 5"L x 3.5"H x .007" thick*

Maximum size = 9"L x 6"H x .016" thick*

*Larger than 6"L x 4.25"H must be .009" thick.

Mail Size Limits

A piece of mail is a flat if it exceeds any of the following size limits:

- Length of 11.5"
- Height of 6.125"
- Thickness of .25"
- Aspect ratio (length divided by height) does not fall between 1.3 and 2.5, inclusive.

Letter Size Tabbing Requirements

For double postcards and folded self-mailers without a saddle-stitch.

Wafer Seal or Fugitive Glue



Tabs—2 at top,
each 1" from edge
Fold—bottom only

For Saddle-Stitched Booklets



Tabs—2 at right edge, each 1" from top/bottom
1 at left edge, 1" from top
Spine—bottom, saddle-stitched

*Letter-sized booklets can not exceed 10.5"L x 6"H.

STANDARD MAIL (Marketing Mail)

200 minimum pieces

Machinable Letters (3.5 oz or less):

Mixed AADC	0.387
AADC	0.363

Automated Letters (3.5 oz or less):

Mixed AADC	0.381
AADC	0.361
5-digit Scheme	0.326

Flats (4 oz or less):

Mixed ADC	1.007
ADC	0.916
3-digit	0.852
5-digit	0.705

Automated Flats (4 oz or less):

Mixed ADC	0.976
ADC	0.893
3-digit	0.786
5-digit	0.609

Flats Over 4 oz/Piece—Automated*:

Mixed ADC	0.976 per pc + 0.896/lb
ADC	0.893 per pc + 0.896/lb
3-digit	0.786 per pc + 0.896/lb
5-digit	0.609 per pc + 0.896/lb

*If over 1 lb. mail must be zoned and mailed Bound Printed Matter.

Fees

Initial permit fee = \$310

Annual permit fee = \$310

Fees are payable once each 12-month period (payable from month and day of last payment, not a calendar year). Initial permit fee is a one-time charge.